

**Mesa Community College Faculty Senate
Approved Minutes
5 February 2009**

<i>Member</i>	<i>Zone / Office</i>	<i>Present</i>	<i>Office</i>	<i>Member</i>	<i>Present</i>
Bruce Peterson	President	X	Zone 9	Delaine Gilcrease	X
John Griffith	Pres-Elect	X	Zone 10	George Cole	X
Barbara Jordan	Secretary		Zone 11	Jeff Messer	X
Phillip Waclawski	Treasurer	X	Zone 12	Janice Reilly	X
Barbara Jordan	Zone 1		Zone 13	Keith Andersen	X
Phillip Waclawski	Zone 2	X	SD At Large	Jonelle Moore	X
Michael Wintz	Zone 3	X	SD At Large	Diane Dietz	X
Keith Heffner	Zone 4	X	RM At Large	Puvana Ganesan	X
Sally Kroelinger	Zone 5	X			
Erin Rawson	Zone 6	X	49%		
Harold Cranswick	Zone 7	X			
Donna Benson	Zone 8	X	DCA	Jeff Andelora	X

Guests: Charles Lewis: Budget Analysis Update

I. General

- A. Call to order - 3:40 p.m. called to order
- B. Approval of Agenda -- Added legislative committee E under new business. All approved.
- C. Approval of Minutes -- Motion to approve minutes at 3:45 p.m. All approved.

II. Reports

- A. President's Report – Bruce Peterson
 - 1. FEC
 - a. Financial Exigency Policy

There was a district meeting today. Senators are encouraged to be aware of what the FEC is doing. The Chancellor has called a meeting. Bruce would like feedback about the draft document, and there is no need for publication.

- b. Proposed All-Faculty Meeting Saturday February 23rd

An all faculty meeting has been proposed to discuss the district budget and get feedback from zones. Instructors from departments can help everyone understand the budget. Purpose: to educate staff who belong to the faculty association about the current district budget and then brainstorm for new ideas. Member list. Some faculty are interested but have not submitted applications. Discuss budget concerns and then have a breakout session.

2. MCC

a. Fiscal Oversight Committee

Two meetings with the Fiscal Oversight Committee with Mike Sims, Kirk Conover, John Mal, and others. They have asked Dr. Mabry to research and come back with numbers and criteria to help with the budget, tax credits, salary adjustments, etc. Kirk and Jerry were going to look into legality issues.

Meeting suspended for guest, Charles Lewis, who handed out papers and indicated he would bring a mid-year analysis to the next senate meeting. There are two different types of budgets. One is "Restricted budgets" which makes up about 78% of our budget. This is restricted and very particular to where the money goes. Fund two (about 19%) has more room for alterations. There are three general funds for Dobson, Red Mt., and downtown. Auxiliary fund, Plant fund, Restricted fund (Grants, Scholarship), and Bond money. General fund takes up most of the budget. Approximately 89 cents on the dollar goes to wages, so cutting 10% is difficult without cutting from salary. Misc & Transfers is a coherent account because they are contingency funds prioritized by the governing board slush fund, P3 General fund 1. Instruction, Academic Support Student Services, and Physical plant 78%. There may be some crossover. On the next page Auxiliray fund. Athletics have a possibility of coming back into the general fund. Millions of dollars. Cutting athletics? Cannot go from fund two to fund one. Cannot be transferred. Internal controls by district. Restricted fund (fund 3) can't be changed Grants, Scholarships, etc. cannot be changed very much. We do not have the ability to change or expend those funds. If they move money from fund two from fund one, there may be more flexibility in funds two and one. There will not be much in fund two in the next fiscal year because most of it will be moved to fund one. On the next page is fund 7, Capital expenditure. Some old numbers will be corrected soon. We will have a breakdown of each one of these totals. Last two pages. District budget. A graph that shows the spending of all the large college, then the district offices (small) and misc. (also small). When we break out expenditures by different colleges, expenditures at the district office appear large. The problem with the district budget is that we cannot get the detail from district. They are vague to use, but they have to be very specific in their budgets, so they are just not sharing that with us. District 15C/\$ vs community colleges 77C/\$. Administration does not have a lot to cut, but district has 87.5C/\$ on their administration when we only have 10C/\$ for our administration.

Senators discussed the importance of FEC input and support for cuts that will not impact students. Fund accounting is not based on efficiency, the goal is to spend the budget No more, no less. Discussion ensued on state budget cuts for community colleges and questions about RIF (reduction in force) policies.

A senator asked if it would possible for the board to think about a more attractive retirement incentive package. It is really the opportunity cost that makes the decision. Opportunity cost is an economic principal, and we can't show opportunity costs in our budgets and funds. Cost of benefits for employees who are past retirement. In response to a question about an official

information request, senators are told that the information received from such a request would likely be difficult to decipher.

The meeting is reconvened.

b. VPIT Position

The president has cancelled the VPIT search has decided not to continue with the VPIT search. He is putting Kirk in that position. We are saving a salary. The position vacated by Jerry Davis might be reposted with a strong IT component in the job description. This is not a final decision but a probability.

Try a committee to oversee the purchasing of technology and coordinate that across the college. This time, the only difference is that they will have the authority to make the decisions. The make-up of such a committee is still not certain. Mike may head it. This committee could coordinate more efficiently, but the concern is that departments may not be happy about software licenses. In an effort to save another salary for the time being, we will push the workload to a committee and give them the authority.

- B. President-Elect's Report – John Griffith
Restructured last year. I think it would be good to have a dialog about “Is it working?”
 - 1. FEC
Thank you for your work on the exigency policy.
 - 2. MCC

Volunteers for nominations committee. Zone seats and officer seats. Odd numbered zones because this is an odd numbered year. At large can be considered even.

- C. Secretary's Report – Barbara Jordan (not in attendance)
- D. Treasurer's Report – Phil Waclawski
 - 1. Budget Report
Late bank statement with a \$6,000 deposit in it.

III. Committee Reports

- A. College Plan Revision Committee – Harold Cranswick & Bruce Peterson

DCA Program director job description to the college plan. Consider changing a few words in the description (add word recommend. etc.). No final word on who has ultimate responsibility or authority has caused problems. Final authority needs to be spelled out. Not popular with the DCA with that. Occupational directors and department chairs standardization, not program directors (more vague). Clear job and pay document. Occupational directors for programs that

do not have an occupation/degree/certificate.

Call a meeting of the college plan revision committee.

- B. Center for Teaching and Learning Advisory Committee – Carolyn Fay
- C. College Technology Group – (No longer meeting)
- D. Curriculum Committee – Sally Kroelinger
No Report
- E. Distance Education Committee – Bonnie Black
Meeting Feb 11 1:30 CTL conference room. Feb 17 design mtg by Jennifer.
- F. Distinguished Faculty Award Committee – John Griffith
Ask the group for suggestions. Distinguished faculty award committee. Two requirements cannot be met simultaneously. Five on the board, two from the senate, and two former recipients.
- G. Educational Development Projects Committee – George Cole
The decision on EDP grants won't be known until Thursday.
- H. Honors Program Advisory Committee – Brian Dille
- I. Kaleidoscope Committee – Loretta Kissell
- J. Social Committee – Puvana Ganesan
Top-Shelf happy hour. Somewhere between Dobson and Red Mtn.
- K. Staffing Committee – John Griffith and John Seims
Tomorrow staffing committee.
- L. Student Outcomes Committee – Derek Borman
- M. Survey Committee – Keith Heffner
No surveys currently. Open to suggestions. Think about generating a short survey about whether faculty sees their efforts as transparent in effective communication. Concerns about communication abilities in the college community. Report card of your success. Comments box. “How did you feel?” questions. “Rating of 1-5” questions. At the last FEC meeting, the aside comment came up that maybe a known rascal is better than an unknown rascal. It's really unclear where the driving force is behind this. We have a long six years ahead of us. Meet and confer at FEC board team, dismiss meet and confer. Wait and see. Like CEO and get rid of RFP. Climate in Chancellors Executive Council. Dr. Pan was asked about that and did not think that pressure was coming from the CEC. Thanks for the Chronicle article, and it opened my eyes about the

circumstances. I heard things about faculty unions, but we are in effect a union. Some people talked about us joining the fire and police unions in a loose way. The strength we have is when we collectively affect legislature and public sentiment. Many people don't know what goes on at district. Educating the faculty about the district. Get our faculty to all faculty association meetings. Get education going. We need to improve our public image.

N. Travel Committee – John Weide

IV. Zone and At-Large Senate Reports

Thanks for support on rekeying issue. Underage student need permission from department chairs who are not usually at MCC during common registration times. Working on a one stop shopping meeting for those students. Unofficially it looks like this year's budget cuts will not be officially cut, but it will be next year.

A. Zone 1 – Barbara Jordan (not in attendance)

B. Zone 2 – Phil Waclawski

Question: Aggressive bookseller at my office – Not allowed on campus- Policy on selling books effective? Bring textbooks to give to faculty charities. After one year, the books are yours. Books to house are already yours.

C. Zone 3 – Michael Wintz

Rich Molina at Red Mountain will retire. He got stuck in an elevator for 20 minutes. The campus is accessible, but not always accommodating. Office space on the first floor more easily wheelchair accessible. A letter from the senate to Joe to suggest changes. No one brought up handicap access in the building meetings for the new meetings.

D. Zone 4 – Keith Heffner

General feeling they were taken aback by the last crisis. Angry about timeframe. Suggestion: salary issues, we get paid back when things get better. Tax write-offs on salary cuts.

E. Zone 5 – Sally Kroelinger

Where do fire science and EMT fit in the zones?

F. Zone 6 – Erin Rawson

G. Zone 7 – Harold Cranswick

Plenty of money for faculty travel. That money will not be there next year, so take advantage of the opportunity now. June 30 fiscal year. \$0 in the travel fund next year.

One faculty member expressed frustration on the recent issue of state budget

universities and us .Understand need for financial plan, but there needs to be a district cut as well. Serious concern about decisions over the summer when the faculty has minimal representation. Faculty professional growth, will it count? Horizontal movement continues, but vertical, not. Bring question to FEC, answer in writing.

- H. Zone 8 – Donna Benson
Comment from faculty about advisement at beginning of semester. Half of the department volunteered. In the “One stop shopping” area, there were no students. Feeling that it was a big waste of time. There to sign overrides, etc., but no one came. Everyone was sent to the department instead of to us. Faculty end of the event was a big waste of time. Most students were there for advisement and registration. It helps the students, but the faculty end was poor. All day coverage from another department. Dr. Pan’s position is to protect board approved positions first, and work inward. Power to college president or to district? Tuition is up 30%.
- I. Zone 9 – Delaine Gilcrease
- J. Zone 10 – George Cole—no report
- K. Zone 11- Jeff Messer—no report
- L. Zone 12 - Janice Reilly—no report
- M. Zone 13 – Keith Andersen—no report
- N. At-Large Reps: SD - Jonelle Moore

 SD - Diane Dietz

 RM - Puvana Ganesan—no report
- O. Active Retiree (49%) Report – no representative as yet
- V. Department Chair Association Liaison Report – Jeff Andelora
- VI. Old Business
 - A. College Plan Amendment
 - B. Senate Budget Analysis Seminar
Charles Lewis Wait and see.
- VIII. New Business

A Possible Budget Reduction Options (Foundation?)

Agenda: Legislative report committee after treasurer's report. Fire science issue.
Tighten up the earlier part of the meeting. Email zone reports ahead of time?
Share Charles Lewis's report after we get updated electronic copy.

IX. Announcements

Holding court basketball equivalent to homecoming.

Planetarium show Friday 6-9:30 PM

X. Adjournment

Meeting adjourned.