

**Mesa Community College Faculty Senate**  
**Approved Minutes**  
**16 April 2009**

<i>Member</i>	<i>Zone / Office</i>	<i>Present</i>	<i>Office</i>	<i>Member</i>	<i>Present</i>
Bruce Peterson	President	X	Zone 9	Delaine Gilcrease	X
John Griffith	Pres-Elect	X	Zone 10	George Cole	X
Barbara Jordan	Secretary	X	Zone 11	Jeff Messer	X
Phillip Waclawski	Treasurer	X	Zone 12	Janice Reilly	X
Barbara Jordan	Zone 1	X	Zone 13	Keith Andersen	X
Phillip Waclawski	Zone 2	X	SD At Large	Jonelle Moore	
Michael Wintz	Zone 3	X	SD At Large	Diane Dietz	X
Keith Heffner	Zone 4		RM At Large	Puvana Ganesan	
Sally Kroelinger	Zone 5	X			
Erin Rawson	Zone 6	X	49%		
Harold Cranswick	Zone 7	X			
Donna Benson	Zone 8		DCA	Jeff Andelora	X

Guests: Brian Dille, Honors Committee

2:40 p.m. Brian gives URL <http://mcchonors.wetpaint.com> and invites senators to look at the honors open access wiki and give feedback. The dominant paradigm has been to take a regular section and do an extra project to get honors credit, but the committee is hoping for increased honors only sections. Fall 2008 these were offered, but only a few made. The goal is to change the attitude from being an honor student for the stipend to wanting to join a community of scholars. The honors committee is working on a proposal which, once complete, will be sent to the senate for approval. It will include ideas for an honors symposium, advice for faculty, and possibly a mandatory orientation. In response to a question about class size, Brian indicated that the numbers aren't fixed but a minimum of ten is reasonable, and if the program becomes popular, a limit on class size would be considered. In response to a question about a pipeline to Barrett's Honors College at ASU for students completing MCC's honors program, Brian indicated that Betsy Hertzler had been working on this with varying degrees of success.

I. General

- A. Call to order @ 3:07 p.m.
- B. Approval of Agenda—Motion to add Item C to New Business, seconded, approved unanimously.
- C. Approval of Minutes—Postponed until May 7 meeting.

II. Reports

- A. Legislative Report – Erin Rawson

Erinn explained that there would be another meeting on Friday, April 17 and that all was going well. The group is finishing up flyers. An increasing concern of the PAC and administration is the current board. She mentioned the *Gilbert Tribune* article about the harassment suit against a board member. Faculty members were urged to encourage retired faculty to run for the board. A talk was to be held in the evening at Scottsdale library at which four state legislators would explain the state budget.

B. Department Chair Association Liaison Report – Jeff Andelora

Jeff spoke about the underage student enrollment process and distributed the current version of underage enrollment form. Proposed process: someone in student services would be the early college coordinator, a single point of contact person. A number of classes are already on a special list for department approval. Senators asked that the DCA encourage chairs to disseminate information to all faculty so that they can identify courses that should be on the department approval list. Senators requested that the contact person send a list of the courses that contain underage students to department chairs with more details available upon request. Senators asked if, after being permitted to enroll, underage students could be un-enrolled from the course, and it was decided that this was a question for Teresa Toney. Senators requested that a process similar to disability resources be instituted, where the faculty member receives notification that an underage student has enrolled in a class. Perhaps an email to give the instructor the option of not accepting the underage student would be possible. Over the summer, the contact person would need to be available. A chairperson signature would also be acceptable instead of the contact person's signature.

Regarding the key policy, the revised draft was almost the same, staying with the current policy, which is that faculty coming to the campus during "off hours" are to notify security. Whereas this has always been the policy, it has not been enforced. In the future this policy will be enforced. A question was raised whether faculty must notify security before or when they get to their offices. The proposed penalty for violation is that the building key would be taken away. Senators requested that the following be completed: define off hours; notify staff of the policy; and allow adjunct faculty to petition for a key.

C. President's Report – Bruce Peterson

1. FEC

a. 2/28/2009 The All-Faculty Association Member Meeting

The "Summary of Results" draft document was distributed along with the information that the final results would be available on the web site soon.

b. Colleen Clark visit to FEC on Apr. 28<sup>th</sup>

Bruce requested feedback from the senators on what to ask the Governing Board President be sent to Barry. The board seems to be under the impression that something is broken in the district and needs to be fixed. The board wants to changed board policy language so that they

can become more involved in operational issues. The board also wants an outside audit by a qualified advisory panel. A senator asked what credentials the outside auditors possessed that qualified them to assess operations. All were concerned that when asked about property tax increase, now that the tuition increase is off the table, the GBP said the board wouldn't support it until the campuses fulfilled their obligations. No explanation of what this meant was forthcoming. The board seemed to want justifications for every position, sometimes removing people from the list before approving it. The GBP will be provided with the questions in advance.

c. Faculty Association website server

It's not easy to move to the faculty association web server, so Bruce will wait until the summer to move it.

d. PAC meetings time set @ 1<sup>st</sup> Tuesday of month, 6:00, FA Office  
All are encouraged to attend and be involved.

e. Open Enrollment and Short-Term Disability

Faculty were encouraged to go to open enrollment and encourage all zone members to go. Each year of service, employees can increase short-term disability a little and are encouraged to do so. This can be done in person or online. Employees who haven't been going might be able to be moved up according to years of service; if not, they can still get moved up one year.

2. MCC

a. HR update.

Emily is on a special contract from district that lasts until June 30. We have to create a position to keep her. HR, Dr. Pan, and Faculty Senate want her to stay.

After a discussion of whether or not the senate should make a request to the administration that Emily stay on, it was decided that it would be inappropriate for senate to appear to circumvent the traditional employment process in any way.

b. Vision/Mission update—A revision is coming soon.

c. 4 Year discussions update.

Any discussion of MCC becoming a four-year institution cannot be continued unless there is a revenue source to support such a change.

d. PFG update.

All professional growth has been frozen, but there is still horizontal movement for academic advancement.

e. E.A.R.S. update—postponed.

B. President-Elect's Report – John Griffith

1. FEC—covered in President's report..
2. MCC

a. Senate Elections

All zones have one self-nomination; write-in candidates are still possible. The election was supposed to start last Tuesday but could not begin until self-nomination forms had been collected.

C. Secretary's Report – Barbara Jordan

1. We sent flowers and a card to our colleague Greg Pratt. Senators added that Greg is trying to work at home as much as possible. Doctors are treating him for valley fever, but tests don't show that he has it. Names of retirees have been received and plaques are being ordered.

D. Treasurer's Report – Phil Waclawski

1. Budget Report-- will be emailed. He is working on a proposed budget for next year, which will include the position of recording secretary.

Due to time constraints zone reports may be emailed to Bruce and Barbara.

III. Committee Reports

- A. College Plan Revision Committee – Harold Cranswick & Bruce Peterson
- B. Center for Teaching and Learning Advisory Committee – Carolyn Fay
- C. College Technology Group – (No longer meeting)
- D. Curriculum Committee – Sally Kroelinger
- E. Distance Education Committee – Bonnie Black
- F. Distinguished Faculty Award Committee – John Griffith
- G. Educational Development Projects Committee – George Cole
- H. Honors Program Advisory Committee – Brian Dille

- I. Kaleidoscope Committee – Loretta Kissell
  - J. Social Committee – Puvana Ganesan
  - K. Staffing Committee – John Griffith and John Seims
  - L. Student Outcomes Committee – Derek Borman
  - M. Survey Committee – Keith Heffner
  - N. Travel Committee – John Weide
- IV. Zone and At-Large Senate Reports
- A. Zone 1 – Barbara Jordan
  - B. Zone 2 – Phil Waclawski
  - C. Zone 3 – Michael Wintz
  - D. Zone 4 – Keith Heffner
  - E. Zone 5 – Sally Kroelinger
  - F. Zone 6 – Erin Rawson
  - G. Zone 7 – Harold Cranswick
  - H. Zone 8 – Donna Benson
  - I. Zone 9 – Delaine Gilcrease
  - J. Zone 10 – George Cole
  - K. Zone 11- Jeff Messer
  - L. Zone 12 - Janice Reilly
  - M. Zone 13 – Keith Andersen
  - N. At-Large Reps:           SD - Jonelle Moore  
                                          SD - Diane Dietz  
                                          RM - Puvana Ganesan

O. Active Retiree (49%) Report – no representative as yet

V. Old Business

A College Plan - John

About a day away from a next to final draft. Is it appropriate to send it to all faculty to look at or just senators? One more round of senators first. Include the draft date and number on the draft.

B. Senate Budget Analysis Seminar - Bruce  
No new information.

C SSI Issues Statement document – Janice

A draft of a letter to Dr.Mabry is distributed. Two English faculty offer to edit the letter, which will be revised to emphasize the importance of control and treatment groups for future data collection. Discussion of the process by which the SSI plans came to fruition elicited cause for concern from many senators. Discussion illuminated the fact that not all campuses were following the same model.

A motion was made, seconded, and approved with no abstentions to send Dr. Mabry a revised version of the letter.

D Faculty Social: Friday, 17<sup>th</sup>, 4:00-6:30 @ Famous Dave's - Puvana  
Short presentation about the PAC when we are off campus. For those people who want to make a difference, this is their chance to make a difference.

D. Key Policy – Phil (already discussed)

E. Graduation Committee Water Request - Erin

A motion was made, seconded, and approved with no abstentions for the senate to donate ten cases of water to graduation night ceremonies for the use of faculty, students, and volunteers. The cost would be no more than \$40.00 and any remaining would be donated to Student Life.

VII. New Business

A. Underage Student Enrollment Proposal - Bruce  
No action.

B. Review of Student Conduct Policy - Barbara  
Disruptive student policy needs to be reviewed regarding protection for faculty.

- C. Discussion of committees  
Tabled until next meeting; will include advisory committee authority clarification.
- VIII. Announcements—The SSI committee did meet often despite comments to the contrary.
- IX. Adjournment--Motion to adjourn, seconded, meeting adjourned at 5:18 p.m.