

Mesa Community College Faculty Senate
Approved Minutes
16 October 2008

<i>Member</i>	<i>Zone / Office</i>	<i>Present</i>	<i>Office</i>	<i>Member</i>	<i>Present</i>
Bruce Peterson	President	X	Zone 9	Delaine Gilcrease	X
John Griffith	Pres-Elect	X	Zone 10	George Cole	X
Barbara Jordan	Secretary	X	Zone 11	Jeff Messer	X
Phillip Waclawski	Treasurer	X	Zone 12	Janice Reilly	X
Barbara Jordan	Zone 1	X	Zone 13	Keith Andersen	X
Phillip Waclawski	Zone 2	X	SD At Large	Jonelle Moore	X
Michael Wintz	Zone 3		SD At Large	Diane Dietz	X
Keith Heffner	Zone 4	X	RM At Large	Puvana Ganesan	X
Sally Kroelinger	Zone 5	X			
Erin Rawson	Zone 6	X	49%		
Harold Cranswick	Zone 7	X			
Donna Benson	Zone 8	X	DCA	Jeff Andelora	X

I. General

- A. Call to order--at 2:38 p.m.
- B. Approval of Agenda--move to approve, seconded, no abstentions, unanimous approval.
- C. Approval of Minutes--move to approve, seconded, no abstentions, unanimous approval.

II. Reports

- A. President's Report – Bruce Peterson
 - 1. FEC
 - a. FA Membership: now at 240. We have over three hundred full-time faculty and would like to be at 80% or higher.
 - b. Legislative Committee Chair - Liz Warren accepted the position. FAC (Financial Advisory Committee) Rep. still needed.
 - c. Upcoming Dist. Policy Reviews
 - Amorous Relations Policy--up for review
 - College Course Materials Policy (Textbooks)

There are some differences of opinion on ownership of unsolicited textbooks. A decision will be made within weeks. It appears that the institution of a policy could lead to the flouting of said policy being included on a list of reasons for termination.

d. Nov. 21st FA Charities Event – Janice Reilly

This Faculty Appreciation Charity Event will involve the purchase of a minimum of ten tickets per college. From each ticket \$12 will be donated to charity. The event is at U. S. Airways Center on a Friday night, and includes a special pre-event party and a hockey game. There will be a silent auction of a shirt signed by all players and a "chuck-a-puck" event.

e. Student Success Initiative Pilot Proposal

Discussion brought up the fact that no data supporting the efficacy of the pilot program has been provided, so there is some concern that we are planning to implement a district wide initiative that is not data driven.

f. Debra Thompson and Gaye Murphy's Financial Plan Visit

The presentation to FEC was a repetition of the presentation previously given at MCC. The presentation, which did not contain detailed information, seemed designed to disseminate the fact that there are no funds available.

g. Arizona Community College Council

Executive Order 2008-27 Establishing Arizona Community College Council was signed on the 7th of September by the governor.

2. MCC

a. Staffing Discussion with VPAA

John Seims designed a new staffing form to assist in the hiring of people in a timely manner. Senators were encouraged to remind chairs of departments that it is the chair's responsibility to request any replacements for transfers or retirements. The chair initiates the process. The DCA representative suggested that chairs request replacements for residential lines and contact HR and the VPAA about the status of the lines. A senator added that in the past the VPAA kept a spreadsheet with this information on it.

b. RM and AAEC relationship

There has been a loss of FTSE due to the decrease in high school students attending RM classes because students from AAEC (a charter secondary school) have difficulty locating department chairs for signatures. Plans are in progress for an orientation that can be given to all students so that students will be able to get the information and the necessary signatures. The original policy from years ago was demanded by department chairs. Certain classes have activities or field trips

that require "assumption of risk forms." If faculty members have concerns about high school or younger students in their classes, they should communicate this information to the chairs. A comment from a senator mentions discomfort with identifying or making decisions about students according to their age, and other senators agree that the issue is complex and warrants further thought and discussion.

c. Hybrid Committee

Shereen Lerner, who is on the hybrid committee, has been providing updates to the senate. There is some concern about the standardization of late start and hybrid courses. For example, the Education department, in response to needs of local school districts, has created courses that are nine weeks long. The standardization of definitions for late start, hybrid, and other courses may be more difficult than at first thought.

d. Registration Process Update

A twenty-four page spreadsheet with over one hundred different types of problems encountered has been designed.

e. MCC Online Schedule Updates

The online schedule is said to be accurate now.

The only reason we are still doing a print schedule is because students indicate that they want one. Chairs are in agreement that they would prefer not to have the printed schedule. Chairs are concerned that they cannot rely on the master schedule and are rarely sure that the changes they submit have actually taken place.

There has to be a better way to get sequential changes onto the schedule. Chairs have to submit next fall's schedule very soon, and changes must be made by mid-December. Discussion of the timing of all of the steps led to the realization that the process is complex and lengthy.

f. Strategic Plan

Dr. Pan sent out six goals and an email explaining what departments should do with the goals. The Strategic Plans (green cover titled "Focus on Learning") and the president's goals should be used to design the department's three year plans.

B. President-Elect's Report – John Griffith

1. FEC

a. Another request to remind faculty to fill out the survey.

b. The district part of the IT audit was held last week. The group doing the audit was surprised at the number of findings that they were to have. It was found that anyone in a project management position was a consultant, so when the consultants left so did the project managers.

2. MCC

a. The distinguished faculty award—open for nominations.

C. Secretary's Report – Barbara Jordan

1. No report.

D. Treasurer's Report – Phil Waclawski

1. Budget Report--Updated all faculty email list. We are losing money on our Wachovia account.

III. Committee Reports

A. College Plan Revision Committee – Harold Cranswick & Bruce Peterson

B. Center for Teaching and Learning Advisory Committee – Carolyn Fay

C. College Technology Group – (No longer meeting)

D. Curriculum Committee – Sally Kroelinger

E. Distance Education Committee – Bonnie Black

F. Distinguished Faculty Award Committee – John Griffith

G. Educational Development Projects Committee – George Cole

H. Honors Program Advisory Committee – (Betsy Hertzler and Doug Conway – Prg. Dirs.)

I. Kaleidoscope Committee – Loretta Kissell

J. Social Committee – Puvana Ganesan

- K. Staffing Committee – John Griffith and John Seims
There will be no new faculty lines in the next budget.
- L. Student Outcomes Committee – Derek Borman
- M. Survey Committee – Keith Heffner
- N. Travel Committee – John Weide (Harold Cranswick reports) Put a blurb into zone reports that faculty should take advantage of travel. There is a great deal of money for faculty to travel. All faculty have \$1,800 to travel.

IV. Zone and At-Large Senate Reports

- A. Zone 1 – Barbara Jordan--No report.
- B. Zone 2 – Phil Waclawski--No report.
- C. Zone 3 – Michael Wintz--Not in attendance.
- D. Zone 4 – Keith Heffner--Reported problems with pay for both residential and part-time faculty. Zone members have reported a rumor that the "One Maricopa" concept may lead to departments that are not performing well being dissolved and the faculty members distributed to other campuses. Discussion ensued about cases where faculty members have had to make a move to save their jobs.
- E. Zone 5 – Sally Kroelinger --No report.
- F. Zone 6 – Erin Rawson--No report.
- G. Zone 7 – Harold Cranswick--Faculty members are concerned about a textbook policy coming out of the district.
- H. Zone 8 – Donna Benson--No report.
- I. Zone 9 – Delaine Gilcrease--The crosswalk by childcare has not yet been painted.
- J. Zone 10 – George Cole--1) One of the members of his zone is on the standards committee. Apparently students who signed up for online courses that were not active on the Saturday listed as the start date assumed that they had one week to drop without paying for the course. Discussion ensued about the inconvenience of that Saturday start date and the opinion was that chairs may request a Monday start date for those classes. Faculty need to know that if the online courses begin on the Saturday before the first day of regular classes, the students should be informed that they need to drop by the next Saturday to avoid tuition charges. 2) An OYO faculty person has taken a 33% hit in pay this year compared to his

OYO from the previous year. If the return is a renewal of the same assignment, the new pay policies do not apply. The faculty person can request a review. 3) 403b tax sheltered annuity Nationwide is not accepting new contributions. 4) A faculty member with a Ph.D. plus asked if his position on the faculty scale could be reassessed according to the new hours allowed. He should be told that every year is a new RFP contract.

- K. Zone 11- Jeff Messer--No report.
- L. Zone 12 - Janice Reilly--No report.
- M. Zone 13 – Keith Andersen--Designated parking for faculty. Rumor has it that Bruce Peterson is preparing a report.

- N. At-Large Reps: SD - Jonelle Moore--No report.
 SD - Diane Dietz--No report.
 RM - Puvana Ganesan--No report.

- V. Active Retiree (49%) Report – no representative as yet
- VI. Department Chair Association Liaison Report – Jeff Andelora--No report.
- VII. Old Business
 - A. OYO/OSO Salary Policy Change – Bruce Peterson
 - B. College Plan – Bruce
 - C. Keeping Student Records – Bruce
 - D. Enrollment Assistance and Earl Alert – Bev will give a presentation on the early alert system next meeting. Senators should be prepared with questions about confidentiality issues and other potential problems.
 - E. Faculty Professionalism – The Faculty Senate website is out of date. Bruce will make changes and ask senators to comment on changes.
- VIII. New Business
 - A. IC appointment issue -- Bruce has been asked by Linda Collins to appoint an adjunct, Bill Collins in the culinary program, to an IC. He could be appointed as a representative but not a voting member.

- B. Website--information continued from Old Business.
 - C. Motion that \$100 be donated to the foundation in the name of Judy Taussig.
Unanimous.
 - D. Motion to purchase six charity hockey tickets to use as rewards for senate members. Unanimous.
- IX. Announcements-- Astronomy night is November 7th from 6:00 to 9:30 right in front of the Physical Sciences building.
- X. Adjournment--Motion to adjourn, second, unanimous; meeting adjourned at 5:19