

**Mesa Community College Faculty Senate
Approved Minutes
04 December 2008**

<i>Member</i>	<i>Zone / Office</i>	<i>Present</i>	<i>Office</i>	<i>Member</i>	<i>Present</i>
Bruce Peterson	President	X	Zone 9	Delaine Gilcrease	
John Griffith	Pres-Elect	X	Zone 10	George Cole	X
Barbara Jordan	Secretary	X	Zone 11	Jeff Messer	X
Phillip Waclawski	Treasurer	X	Zone 12	Janice Reilly	X
Barbara Jordan	Zone 1	X	Zone 13	Keith Andersen	X
Phillip Waclawski	Zone 2	X	SD At Large	Jonelle Moore	X
Michael Wintz	Zone 3		SD At Large	Diane Dietz	
Keith Heffner	Zone 4	X	RM At Large	Puvana Ganesan	
Sally Kroelinger	Zone 5	X			
Erin Rawson	Zone 6	X	49%		
Harold Cranswick	Zone 7	X			
Donna Benson	Zone 8	X	DCA	Jeff Andelora	X

2:50 p.m.--Discussion prior to full quorum.

By the end of the semester, the senate needs to approve at least the description of program director. Senators agree to concentrate on what has to be approved in the plan. The format and clarity of the Scottsdale plan seemed impressive.

Regarding the issue of signing off for underage students attending college, the form used by the English department and other forms were shared in a meeting. This is an issue that the DCA should also take up.

I. General

- A. Call to order--meeting is called to order at 3 p.m.
- B. Approval of Agenda--motion to approve, no discussion,
- C. Approval of Minutes—Nov. 20 minutes approval postponed until the next meeting.

II. Reports

- A. President's Report – Bruce Peterson
 - 1. FEC
 - a. FA Membership
 - b. Upcoming Dist. Policy Reviews
Amorous Relations Policy

College Course Materials Policy (Textbooks)

c. College Plan Requirements

The point is made that the doom and gloom rhetoric regarding the budget is affecting our ability to prepare for potential increases in enrollment. Our pared down schedule may not meet the needs of future students. A senator indicates that even if we have more students, budget constraints influenced by the state budget, which may eventually lead to lay-offs, could impact our ability to serve the students.

- d. Human Resources Council—There is a need for a faculty representative for human resources at the district level.
- e. Friday Jan.9th Accountability Day--Naomi and the third floor are planning a campus wide discussion that will include a dialogue in which we re-envision the mission of the college. No breakfast, just coffee, but lunch will be served. Dr. Pan has indicated his expectation that all faculty attend.

2. MCC

- a. Staffing discussion with VPAA
Find and track lines
- b. RM and AAEC relationship
Handout
- c. Active Retirement Announcement

There has been faculty concern about Dr. Pan's announcement regarding the active retirement program. The understanding is that active retirement will be considered only for faculty in the classroom. At the employee breakfast, there was discussion about faculty lines and active retirees. Having an active retiree may influence the availability of a line. This puts chairs in the difficult position of having to choose between a 49% active retiree and a replacement line. One consequence is that those eligible for retirement and wishing to participate in 49% will choose not to retire. This has negative consequences for the budget because the employees eligible for retirement are more expensive than replacement hires would be.

The new president and VPAA have come on board at a very difficult time. Cuts are happening at the same time that the district-based student success initiative is being put forward.

This program is being called a pilot program but is moving ahead at all colleges. PV is concerned that their "I Start Smart" program has been held up as a model initiative before there has been sufficient data collected.

It may be time for the senate to draft a resolution. A comment is made that the initiative is using valuable resources that the campus cannot spare at this time.

Comments are made that Dr. Pan and Dr. Mabry would welcome a justifiable argument to make the case that MCC should be doing something different from the district plan.

Mention is made that the English department does not put a lot of faith in the assessment instrument used. Senators discussed the possibility of suggesting that we concentrate on a pilot group of 100 students, perhaps, and see how they respond before we institute a campus-wide initiative. A senator from the English department stated that there are faculty willing to develop and implement small pilots with selected groups of developmental English students.

The English department chair Jeff Andelora talked about portfolio assessment and directed self-placement as alternatives to predictive placement. The margin of error for the ASSET and directed/guided self-placement is about the same.

Bruce indicated that he, Barbara, Jeff, Janice, and Jonelle should help draft a written document for Dr. Pan.

Janice gave an update for Mesa on Phase I. Three tri-chairs have made recommendations that only students who scored into RDG 091 would be required to take the CPD150 course. No distance courses would be allowed for people who scored in the lowest level of reading. Discussion ensued reiterating the lack of data we have on the numbers of students who might be involved. District personnel were concerned about the MCC recommendation that the CPD course be waived for certain students despite the fact that Maria Harper-Marinick had indicated that colleges can create their own plans.

Senators agreed on the need for a resolution that MCC supports small pilots and looking at the data before proceeding with a large scale "one-size-fits-all" initiative.

f. Budget: "Guiding Principles for Strategic Decision Making"

Senators expressed concerns about potential increases in class sizes. Faculty are encouraged to use Dr. Pan's guiding principles document when making a case whether or not a class should go.

B. President-Elect's Report – John Griffith--no report as issues had already been discussed.

1. FEC
 - a.
 - b.
2. MCC
 - a.
 - b.

- C. Secretary's Report – Barbara Jordan--no report.
- D. Treasurer's Report – Phil Waclawski
 - 1. Budget Report--Wachovia class action suit has resulted in the receipt of a check for seven dollars and change.

III. Committee Reports

- A. College Plan Revision Committee – Harold Cranswick & Bruce Peterson

Focus on duties only, in particular added duties of chairs. In addition, the wording is "occupational program directors."

- B. Center for Teaching and Learning Advisory Committee – Carolyn Fay
- C. College Technology Group – (No longer meeting)
- D. Curriculum Committee – Sally Kroelinger
- E. Distance Education Committee – Bonnie Black
- F. Distinguished Faculty Award Committee – John Griffith

There are a couple of nominees. Two people from the senate, two previous winners, and John Griffith will meet, and there will be a request for support packets. Keith and Jonelle will participate.

- G. Educational Development Projects Committee – George Cole

The application process will be on line for the spring.

- H. Honors Program Advisory Committee – Brian Dille
(Betsy Hertzler and Doug Conway – Prg. Dirs.)
- I. Kaleidoscope Committee – Loretta Kissell
- J. Social Committee – Puvana Ganesan
- K. Staffing Committee – John Griffith and John Seims
Met Friday, Oct. 31 and continue to meet online.
- L. Student Outcomes Committee – Derek Borman
- M. Survey Committee – Keith Heffner—requested that MCC rock musicians contact him.

- N. Travel Committee – John Weide; Harold Cranswick reported.

The word seems to be getting out that travel funds are available. There have been problems with people misinterpreting the purpose of the funding. In regards to the work of the committee, Mesa is the only campus where non-faculty members are involved in the faculty travel committee. A senator supplied some background about the paperwork function. The chair and a minimum of one other faculty member must pick up the duties. A senator indicated that the amount of paperwork at MCC does make the committee difficult. Another senator, who was once on the committee, indicated that divvying up the work for that committee was not always possible. The work is time-consuming, particularly at a large campus, and the person must work closely with fiscal.

IV. Zone and At-Large Senate Reports

- A. Zone 1 – Barbara Jordan-- a zone member expressed concerns that there was no link to the International Education office on the MCC main web page.
- B. Zone 2 – Phil Waclawski--no report.
- C. Zone 3 – Michael Wintz--not in attendance.
- D. Zone 4 – Keith Heffner--Zone members have some concerns. One mentioned the plethora of committees about student success and whether on not we should revisit our open enrollment policies. Where's the accountability for deans, vps, and managers? What are the rules there? Do we really need all of our managers? Response from Bruce was that Dr. Pan thinks the MCC campuses may be somewhat top heavy on management, but Bruce added that Dr. Pan believes that we may also be heavy on residential faculty.
- E. Zone 5 – Sally Kroelinger--no report.
- F. Zone 6 – Erin Rawson--no report.
- G. Zone 7 – Harold Cranswick--He sent out a message asking for comments, concerns, issues, and questions about what has been happening this semester. On the textbook issue, zone members felt, despite Barry's explanation, that the issue was serious. Senators were concerned about the requirement that everyone take the online classes on ethics. The new textbook policy has raised concerns from many faculty members. Thank you to Janice for the Faculty Appreciation Night.
- H. Zone 8 – Donna Benson--no report.
- I. Zone 9 – Delaine Gilcrease--not in attendance.

- J. Zone 10 – George Cole --not in attendance.
- K. Zone 11- Jeff Messer--A colleague shared a copy of an email listing specific cuts including cuts in athletics. Three or four specific positions in Continuing Education, a Program Advisor position, an Athletic Specialist position. Bruce requests a hard copy of the email.

Part-time, soft money positions would be laid off first. Full-time, soft money positions second. Part-time positions next. Some MAT positions would not be filled.

- L. Zone 12 - Janice Reilly--A concern that the president's memo on 49% coming out after the deadline for retirement seemed to be strange timing.
- M. Zone 13 – Keith Andersen--no report.
- N. At-Large Reps: SD - Jonelle Moore

She had a meeting yesterday with a group who said that we have a potentially serious morale problem brewing what with the upcoming budget cuts pressures. We need to be

SD - Diane Dietz

RM - Puvana Ganesan

- O. Active Retiree (49%) Report – no representative as yet
- V. Department Chair Association Liaison Report – Jeff Andelora

The "Administrative and Academic Technology Audit Feedback" copy was distributed. Mike Sims has asked for feedback before the campus implements recommendations from the report completed by Don Sutton. There are five questions on page two of the document, and faculty are encouraged to respond to the questions by Dec. 19. Feedback should be sent to Mike. A senator requested an electronic copy, which will be sent to all senators.

- VI. Old Business
 - A. OYO/OSO Salary Policy Change – Bruce Peterson
 - B. College Plan
 - C. Senate Budget Analysis Seminar--John Griffith, Erin Rawson, and Jeff Messer.

Questions arose about whether Dr. Wayne Giles and Mr. Gallego from EM are still receiving consultant fees.

- D. Zone 14 - Downtown--will discuss later.

- E. Enrollment Assistance and Early Alert – Bruce Peterson
- F. Faculty Professionalism – The held desk request ticket for Faculty Senate website changes has elicited no response yet.
- G. Holiday Brunch--Keith Heffner is working on it.
- H. Faculty Advisement Committee—On other campuses a faculty person gets three hours of reassigned time to work in the advisement center. Senators request more information on these positions.

VIII. New Business

- A. Senate Laptop--does it need to be replaced?

IX. Announcements

- X. Adjournment--motion to adjourn, seconded, meeting adjourned at 5:10 p.m.