

**Mesa Community College Faculty Senate
Approved Minutes
18 December 2008**

<i>Member</i>	<i>Zone / Office</i>	<i>Present</i>	<i>Office</i>	<i>Member</i>	<i>Present</i>
Bruce Peterson	President	X	Zone 9	Delaine Gilcrease	
John Griffith	Pres-Elect	X	Zone 10	George Cole	X
Barbara Jordan	Secretary	X	Zone 11	Jeff Messer	
Phillip Waclawski	Treasurer	X	Zone 12	Janice Reilly	X
Barbara Jordan	Zone 1	X	Zone 13	Keith Andersen	X
Phillip Waclawski	Zone 2	X	SD At Large	Jonelle Moore	
Michael Wintz	Zone 3	X	SD At Large	Diane Dietz	X
Keith Heffner	Zone 4	X	RM At Large	Puvana Ganesan	
Sally Kroelinger	Zone 5				
Erin Rawson	Zone 6	X	49%		
Harold Cranswick	Zone 7	X			
Donna Benson	Zone 8	X	DCA	Jeff Andelora	X

- I. General
 - A. Call to order at 3:10 p.m.
 - B. Approval of Agenda, motion, unanimous, approved
 - C. Approval of Minutes: Nov. 20, one abstention, approved and Dec. 3, one abstention, approved.
- II. Reports
 - A. President's Report – Bruce Peterson
 - 1. FEC
 - a. Sabbaticals
 - b. SIS update
 - 2. MCC
 - a. Staffing of Reading Position

There was a Reading position advertised that had not gone through staffing. The assumption is that this is a replacement position for Dr. Phil Carrillo. With the student success initiative coming up, that position will be of great significance. There is a question as to whether this position should have gone through staffing. A response from Dr. Mabry was distributed to all senators dated December 17, 2008. It goes on record that the Faculty Senate hopes this will not

- b. Active Retirement Announcement

c. Kaleidoscope

d. Changes have been made. There will be fewer positions available, six down to four, and the reassigned time has been reduced for the first semester from six hours to three with the second semester staying at three.

B. President-Elect's Report – John Griffith

C. Secretary's Report – Barbara Jordan--A bill has been received for T-shirts and will be sent to Phil.

D. Treasurer's Report – Phil Waclawski--No special report other than that our fund is losing a small amount of money.

1. Budget Report

III. Committee Reports

A. College Plan Revision Committee – Harold Cranswick & Bruce Peterson

B. Center for Teaching and Learning Advisory Committee – Carolyn Fay

C. College Technology Group – (No longer meeting)

D. Curriculum Committee – Sally Kroelinger

E. Distance Education Committee – Bonnie Black

F. Distinguished Faculty Award Committee – John Griffith

G. Educational Development Projects Committee – George Cole

H. Honors Program Advisory Committee – Brian Dille

I. Kaleidoscope Committee – Loretta Kissell

J. Social Committee – Puvana Ganesan

K. Staffing Committee – John Griffith and John Seims

L. Student Outcomes Committee – Derek Borman

M. Survey Committee – Keith Heffner

- N. Travel Committee – John Weide--Harold Cranswick reported and mentioned again that funds for travel are available.

Erinn Rawson reports on the Legislative Committee. There was a large meeting with representatives from each college. They will be meeting at the Legislature on January 16th. In the first three months the budget will be their number one concern. A 1.2 billion deficit is projected for this year with additional large deficits in upcoming years. Possibility of seeking term limits for board members. Currently they serve for six years, which can be problematic. There are also no term limits, and changes to this would be difficult. An easier change would be to change the current term limits. There is some discussion of the job description and the background qualifications. Academic freedom periodically is brought to the table but probably will not be during this budget crisis.

Department Chair Association Liaison Report – Jeff Andelora

The question has to do with the rekeying of locks around campus. He has received a message from Steve Coritch. The message was that residential faculty will not be allowed to have building keys. The response is that Safety needs to know when faculty members are on campus outside of business hours. There have been email messages back and forth regarding this issue and English faculty members in particular are very concerned. Senators discuss the difficulty of faculty having to call Security to get into office buildings. There is some discussion suggesting that Faculty Senate should draft a document explaining that faculty members need access in order to do their jobs. A request will be made to defer the re-keying of the English area until after Winter Break. Short-term is a concern for Dr. Andelora. Senators request that the Faculty Senate address this issue immediately because rekeying could be highly disruptive during intersession, when faculty are teaching and others will be coming to campus to get work done in their offices and in the work areas of the buildings.

IV. Zone and At-Large Senate Reports

- A. Zone 1 – Barbara Jordan--faculty are concerned about 49%. If the tightening up of 49% was meant to save money, it will likely result in faculty who had planned to retire and use 49% choosing not to retire.

Discussion ensued with other senators commenting on the issue. Transparency is good, but transparency in the eleventh hour is unhelpful. The ramifications of

- B. Zone 2 – Phil Waclawski--A concern that waiving of a prerequisite to allow a student to enter a course has been made more difficult, requiring a chair's signature even though the course allows "permission of instructor." Phil is hoping this is an error. Faculty members express concern about the requests that faculty sacrifice while there seems to be little sacrifice elsewhere.
- C. Zone 3 – Michael Wintz--An episode last year and another last week was dealt with when an adjunct was giving a final exam during the last week of class, with this exam conflicting with another class.

Senate President Bruce P. comments that a message to all faculty that they must be present during the final exam period will be sent out.

- D. Zone 4 – Keith Heffner--Many zone members expressing concern about MCC and district being top-heavy on administrative positions
- E. Zone 5 – Sally Kroelinger--not in attendance.
- F. Zone 6 – Erin Rawson--has a comment about the system of grading and the difficulty of making changes to grades prior to the final cutoff date of Friday.

Dr. Andelora comments that he spoke to Joni Grover about grading and explained some of the details.

- G. Zone 7 – Harold Cranswick--Many faculty members have also expressed concern to him about the 49% issue. Also, apparently volunteers have been requested to help with enrollment, and when staff from his department provided the hours they would be working, they were scheduled to work for enrollment all of those hours. More concerns from faculty about demands on faculty to sacrifice during these difficult budget times while there is little discussion about administrative or district sacrifices.
- H. Zone 8 – Donna Benson--Faculty have expressed concern about other instructors not giving final exams during the final exam period. Some teachers give final exams during the last week of classes, and many instructors do not have scheduled activities during the scheduled final time.
- I. Zone 9 – Delaine Gilcrease--no report.
- J. Zone 10 – George Cole--no report.
- K. Zone 11- Jeff Messer--not in attendance.
- L. Zone 12 - Janice Reilly--Her zone members are very concerned about the cutbacks and the lack of information about where cuts are being made. Faculty want to see where cuts other than to academic departments and student clubs are being made.
- M. Zone 13 – Keith Andersen--A question came up about whether we have decided on a definition of what a hybrid class is yet. Faculty members are wondering how they should structure hybrid classes in the interim. No definition has been decided upon yet.
- N. At-Large Reps: SD - Jonelle Moore--not in attendance.

SD - Diane Dietz--There are parking problems in her area.

RM - Puvana Ganesan--not in attendance.

- O. Active Retiree (49%) Report – no representative as yet
- V. Department Chair Association Liaison Report – Jeff Andelora (moved up)
- VI. Old Business
 - A College Plan Amendment--A copy titled "Occupational Program Director Job Description and Responsibilities" was distributed and discussed. Two senators made the point that the word "collaborate" must be removed. There must be a distinction between actual "Program Directors" and coordinators of non-occupational programs who would receive a stipend of some kind. For example, Applied Sciences has three Occupational Program Directors. Senators insisted that the language must follow the RFP language. Suggestions were made on how to edit the items. Motion to approve the language is made. Discussion ensued. No further discussion. All in favor; no abstentions.
 - B. Senate Budget Analysis Seminar--cancelled
- VIII. New Business
- IX. Announcements
- X. Adjournment--motion to adjourn, seconded; meeting adjourned at 5:20 p.m.