

Career Profile for Library Information Technician

General Program Description: The **Associate in Applied Science (AAS) degree in Library Information Technician** prepares students for paraprofessional positions in libraries and information organizations, and upgrades the skills of staff presently working in libraries. The program also serves those wishing to change careers or change their current assignment. Individual courses serve as a continuing education option for employees of libraries or information organizations.

Advancement options: Library information technicians usually advance by assuming added responsibilities. For example, technicians often start at the circulation desk, checking books in and out. After gaining experience, they may become responsible for storing and verifying information. As they advance, they may become involved in budget and personnel matters. Some library technicians advance to supervisory positions and are in charge of the day-to-day operation of their departments or, sometimes, a small library. Those who earn a graduate degree in library sciences can become librarians.

Projected Job Growth: The increased use of computers in libraries will produce job growth for library technical assistants. In addition, assistants now do some tasks that used to be handled by librarians. Descriptive cataloging is one example. Some libraries may hire technical assistants instead of librarians because of budget cuts. Growth in the number of people using special libraries will also create jobs for technical assistants who develop specialized skills. Opportunities should be best for those with at least two years of college and computer skills.

Location	Pay Period	Bureau of Labor Statistics - 2006 Salaries*		
		Entry-level	Median	Experienced
United States	Hourly	\$7.60	\$12.77	\$20.60
	Yearly	\$15,800	\$26,600	\$42,800
Greater Phoenix	Hourly	\$8.23	\$12.02	\$17.48
	Yearly	\$17,300	\$25,000	\$36,400
Arizona	Hourly	\$8.26	\$12.05	\$17.94
	Yearly	\$17,200	\$25,100	\$37,300

For more career information for Library Information Technicians, visit

www.bls.gov/oco, www.maricopa.edu/workforce,
<http://www.acinet.org/>, or
www.mc.maricopa.edu/students/career/

For MCC program information, contact
Jane Mente – 480-461-7694

Library Science Department Chair, or visit
<http://www.mc.maricopa.edu/dept2/libinfotech/>

*Labor market information provided by AZ Dept of Economic Security in cooperation with the U.S. Dept of Labor, Bureau of Labor Statistics. Wages will vary depending on the employer, location, hours worked, experience, responsibility and other factors. Career and Re-Entry Services will collaborate with academic and occupational program departments to develop internship and career experience opportunities.

Sample Job Titles: Library Technician, Library Assistants

Types of Employers: Public Libraries, Private Libraries, Elementary, middle, and high schools, Colleges and universities

Local Employers who posted related jobs on the Maricopa Career Network: Cartwright School District, City of Scottsdale

Professional Associations
Council on Library / Media
Technology
<http://colt.ucr.edu>

**For current job openings, go to
Maricopa Career Network**
<http://mcmaricopa.jobing.com/>.

Arizona Library Association
<http://www.azla.org/>

Library Information Technicians Overview At-A-Glance

- Assist librarians and library visitors
- Use and maintain the library's computer system
- Usually work full time
- Many train through certificate and two-year programs
- Have a medium to high level of social interaction

www.azcis.intocareers.org

For additional information on Library Information Technician careers or to watch occupational videos, visit:

Arizona Career Information Systems (AzCIS)
www.azcis.intocareers.org

User name: mesacc; Password: 4azcis02

Career Voyages
www.careervoyages.gov

Internships are supervised practical training in a short-term or temporary position with an emphasis placed on instruction, training, mentoring, networking and gaining applied work experience. These positions may be paid or unpaid. Contact Career and Re-Entry Services for internship information: 480-461-7430.

Internship Completed: _____ Dates: _____ Location: _____

Service-Learning is a teaching and learning method that connects meaningful community service with academic learning through guided reflection. Contact the Center for Service- Learning for more information: 480-461-7393.

Service-Learning Completed: _____ Dates: _____ Location: _____

Transfer Options: Contact Transfer Services for more transfer information: 480-461-7452.

Career Assessments Completed:

Career Assessment / Results	Date Completed	Reviewed by

Career Readiness Workshops / Activities Completed:

Workshop Name / Activity	Date Completed	Follow Up Contact (s)
Resume Writing Workshop		
Resume completed and reviewed by:		
Participate in Mock Interview		
How To Prepare for a Career Fair		
Attend Career Fair / Job Expo Location:		
Joined Professional Association:		

MCC Career and Re-Entry Services
Providing Guidance for Career and Workplace Success

For more Career Profiles, visit

<http://www.mc.maricopa.edu/students/career/careerprofiles.html>

Meet with a Career Advisor in Bldg #36, Room SS5N - adjacent to the Kirk Student Center, 480-461-7430

