

ANITA MANN

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EXPERIENCE

Fox Sports International, Los Angeles, CA

Systems Manager

March 2001 - Present

- Provide technical & end-user support to domestic (Los Angeles, Houston, New York, Denver) and international (London, Argentina, Chile, Mexico) operations composed of areas such as Programming, Technical/Broadcast Operations, Marketing, Sales, Finance, Legal, & Production
- Spearhead special IT projects such as Y2K, PeopleSoft FDM upgrade, & Systems migrations for start-up business operations
- Supervise staff of two in the day-to-day responsibilities emphasizing customer-oriented focus to keep abreast of the growing technical needs of 130+ employees
- Serve as liaison to the domestic Fox Sports Net operation to ensure standardization and efficiencies in systems and issues related to the pending merger between Fox Sports Net and Fox Sports International
- Present to upper management reviews & necessary IT analysis to initiate and champion company-wide systems directives

Systems Administrator

February 1999 – February 2001

- Served as sole IT support staff in the installation, configuration, and maintenance of PC & Mac workstations, Windows NT servers, and other systems for start-up business of 50+ employees
- Implemented the PeopleSoft FDM for the Accounting organization
- Facilitated and supported procurement of equipment (hardware & software) for end-users
- Administrated Windows NT, Lotus Notes, Shiva, FaxPress, Microsoft Exchange & Proxy servers, Enterprise Broadcast Management System, Jaguar, upgrade hardware & software, and troubleshooting

KNBC-TV Channel 4, Burbank, CA

Systems Analyst

May 1998 – February 1999

- Provided end-user support (100+) on hardware & software issues for areas such as the News Division, Finance & Accounting, Sales, Press & Publicity, and the Public Relations Group
- Installation and configuration of PC & Mac workstations, Novell servers, and Internet gateways
- Administrated Netware servers, Microsoft Mail, Enterprise, and upgrade hardware & software
- Prepared proposals for upper management on various IT issues and initiatives unique to the Stations business
- Served as liaison to the Network (NBC) on the company-wide implementation of PeopleSoft

Computer Technician

September 1997 – April 1998

- Assisted KNBC IT management on the day-to-day computer operations and end-user support
- Troubleshoot & interface with management on various systems issues
- Provided technical support for Stations employees and management

EDUCATION

Master of Business Administration, projected May 2005

Azusa Pacific University – Azusa, CA

Bachelor of Science, Computer Information Systems May 1998

California State University – Los Angeles, CA

TECHNICAL SKILLS

Systems & Software : Windows 3.1, NT, 95, 98, ME, 2000, AS/400, Linux, DOS, MacOS 8.5, Microsoft Office, PeopleSoft FDM, Oracle, Lotus Notes, Exchange, IE5.5, Inoculan, ARCserve, Proxy