



Dear Student Loan Borrower:

Our records indicate you have dropped below half time enrollment or you have completely withdrawn from all fall classes at MCC. As indicated on our website and other loan documents you have viewed or received, students who receive loan funds must maintain six credit hours at MCC or their loans will be canceled. In compliance with Federal Regulations, we are able to offer another option to you. Here is what you must do:

1. **Complete Exit Loan Counseling** – whether you plan to return to MCC for the spring semester or not, you must complete Exit Loan Counseling before any other process will be completed. Go to: www.mc.maricopa.edu/finaid , click on Student Loan Connection and follow the directions for Exit Loan Counseling.
2. Complete the attached **Stafford Loan Reinstatement Form**.
 - Please mark whether or not you will be continuing your attendance at MCC for the spring semester.
 - Be sure to fill in how many credit hours you intend to be enrolled in throughout the spring semester.
3. Submit the **Reinstatement form** within 10 days of the above date to insure your spring award is reinstated prior to the semester's start date.

All students who are required to complete the Loan Reinstatement process will have their spring loan funds released in two disbursements. Any student who withdrew or fell below half time status during the first two weeks of the fall semester will experience a 30 day delay with their 1st spring semester disbursement.

A new award letter will be available online once your spring award has been reinstated. **All changes made to your award are final and cannot be appealed.** Please remember that your immediate attention is needed in order for you to be considered for your spring loan.

Sincerely,

Student Financial Services

Return to:
Mesa Community College
1833 W. Southern Ave.
Mesa, AZ 85202
Fax: (480) 461-7815

Date Received _____

STAFFORD LOAN REINSTATEMENT FORM

Required of Stafford Loan recipients who did not maintain at least 6 hours of enrollment at MCC for the fall semester. **All reinstated loan funds will be released in two disbursements during the spring semester.** Any student who fell below 6 hours during the first two weeks of the fall semester will experience a 30 day delay in the 1st disbursement of their spring loan funds. Please be aware that this does not take the place of the appeal process for any student who is on probation or suspension status, but that this form must be completed for spring loan consideration.

Print Name

Student ID Number

CHANGE IN ENROLLMENT STATUS:

For Spring Semester 20____ (Check which line will apply)

_____ I will be enrolled in ____ credit hours at MCC.

_____ I have already completed the online exit counseling session.

_____ I will not be enrolled for the spring semester at MCC.

By signing below, I am agreeing that I understand everything that is outlined on this form.

Signature

Date

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**For office use only:**

Spring Loan Award

\_\_\_\_\_ 30 Day Delay

\_\_\_\_\_ Date of Retransmission

Comments:  
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