

Mesa Community College - Phi Theta Kappa

Instructions to Join:

Congratulations! As a result of your academic standing at Mesa Community College, you have been invited to join the Omicron Beta Chapter of Phi Theta Kappa, the **International Honor Society of the Two-Year College** for men and women. The requirements for membership in Phi Theta Kappa are stringent. In order to be eligible, a student must have accumulated a minimum of 12 credit hours (100 level or above) toward a degree at MCC prior to induction with a cumulative GPA of 3.5 or better.

If you have already joined Phi Theta Kappa, there is no need to join again. Please consider learning about the exciting opportunities we have in store and becoming an enhanced member. We are in the process of establishing leadership positions for this academic year and would like to get you involved!

If you are interested in applying for membership in Phi Theta Kappa, please complete the following steps:

1. **Read** this entire packet. Most of your questions will be addressed in the Frequently Asked Questions (FAQ) Handbook available at our department offices, or via the Omicron Beta Chapter website at www.mc.maricopa.edu/organizations/student/ptk
2. If, after you read our information and you still have questions, please write to Duane D. Oakes at oakes@mail.mc.maricopa.edu
3. **Attend** an optional hour long Phi Theta Kappa Informational Orientation Meeting: at the **Dobson and Southern Campus** OR at the **Red Mountain Campus**. Contact the office for specific dates, times, and locations at 480-461-7393.
4. **Complete** the Chapter Membership Application, enclosed in this packet.
5. **Write** a \$67.00 check or money order made payable to "Phi Theta Kappa – Omicron Beta Chapter." You can also pay for your fees with credit/debit card or cash by visiting the MCC Cashiers Office and depositing funds into account number 910-250-915130-48090. Be sure to include the paper receipt with your packet as proof of payment.
6. **Return** the following to the Center for Service-Learning Office Coordinator by the **semester deadline** (contact the office for the current deadline at 480-461-7393).
 - ✓ Chapter Membership Application
 - ✓ Unofficial copy of your MCC transcript, and
 - ✓ Check, Money Order, or MCC Cashiers Receipt for \$67.00

If you mail your application, it must arrive by the same deadline!

ABSOLUTELY NO APPLICATIONS WILL BE PROCESSED AFTER THE SEMESTER DEADLINE

7. **We would like to recognize your academic achievements** at an induction ceremony. The ceremony will last about 2 hours and provides additional background information about the organization for new members who would like to become active. Light refreshments will be served and dress is semi-formal. For further information and the date of the upcoming ceremony, you can contact Duane D. Oakes at 461-7214, Dawn Russell at 461-7763 or Erika Wren at 461-7243. All new members will receive an invitation to attend this event after the semester deadline. Attendance at the formal induction ceremony at MCC is **NOT required**, but encouraged.
8. **Watch the mail.** Once your membership has been processed after the semester deadline, your Phi Theta Kappa membership packet will be mailed from the Phi Theta Kappa International Headquarters to the address you provide. Please allow 4-6 weeks for this mailing.

NOTE: Your invitation to the Induction Ceremony is the only confirmation you will receive regarding your chapter membership. All eligible submissions will be processed.

PTK c/o Center for Service-Learning: 1833 W Southern Avenue; Mesa, AZ 85202 (480) 461-7393